

**MONTEREY COUNTY HISTORICAL SOCIETY**

**P.O. BOX 3576**

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**RESEARCH REQUEST**

Welcome to the Monterey County Historical Society Archives! We sincerely hope you enjoy your visit with us. To enable us to maintain our collection and continue serving the best interest of historical research, we ask you to read our ARCHIVES ACCESS POLICY and complete the following brief form. Thank you for your cooperation.

- 1) An initial one-time fee of \$5.00 is required for all researchers except Society Members and those from non-profit organizations.
- 2) Review ARCHIVES ACCESS POLICY
- 3) Handle original materials gently, using the gloves provided.

Please complete the following:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

If applicable the Name of Agency or Business you are researching for:

\_\_\_\_\_

Business Address: \_\_\_\_\_

Home Tele No: \_\_\_\_\_ Business Tele No: \_\_\_\_\_

Drivers License # \_\_\_\_\_

(Show License to Curator/Archivist or Research Assistant)

Purpose of Research \_\_\_ Book \_\_\_ Article \_\_\_ Term Paper \_\_\_ Family History \_\_\_ Exhibit  
\_\_\_ Thesis \_\_\_ Dissertation \_\_\_ Personal Interest

Specific Subject of Research:

I have read the ARCHIVES ACCESS POLICY and agree to abide by the rules set forth.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Staff Notes: